



2026

POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN (PIRMP) HARWOOD SLIPWAY PTY LTD (Website Version)



Revised by: Operations Manager
HARWOOD SLIPWAY PTY LTD
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EPA Licence No: 10807
162-164 River Road East Harwood NSW

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POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

HARWOOD SLIPWAY PTY LTD (Polaris Marine Dockyards)

1. Purpose

The purpose of this Pollution Incident Response Management Plan (PIRMP) is to:

- Ensure rapid response to pollution incidents.
- Minimise impacts on human health, property, and the environment.
- Provide clear procedures for notification and incident control.
- Meet statutory obligations under the Protection of the Environment Operations Act 1997 (NSW).

This plan applies to all employees, contractors, and visitors at the slipway facility.

2. Site Description

Harwood Slipway Pty Ltd operates a vessel maintenance and repair facility in New South Wales, providing slipway and travel lift services for vessel haul-out, maintenance, and repair.

Operations are conducted in accordance with the Protection of the Environment Operations Act 1997 (NSW).

3. Site Contacts

TITLE	NAME	PHONE	EMAIL
<i>General Manager</i>			
<i>Operations Manager</i>			
<i>Operations Superintendent</i>			
<i>HSE Advisor</i>			

The designated persons are responsible for ensuring the PIRMP is tested and functioning as intended, with all changes to the plan reported to the General Manager if identified. This also includes regular review, which should be carried out at least annually.

After Hours Contact:

METHOD	NUMBER
Main Contact Line	02 6646 4222

4. Pollution Incident Definition

A pollution incident is defined as:

An incident or set of circumstances during, or as a consequence of which there is or is likely to be a leak, spill or escape of a substance that causes or threatens material harm to the environment or human health.

Material harm includes:

- Environmental damage exceeding \$50,000, or
- Actual or potential harm to ecosystems, waterways, or people.

5. Potential Impacts

Water contamination, ecosystem harm, soil contamination, air impacts, and human health risks.

Full PIRMP is available on-site for authorised officers.

6. Inventory of Potential Pollutants

SUBSTANCE	LOCATION	MAXIMUM QUANTITY
Diesel fuel		4,000 litres
Hydraulic oil		600 litres
Paint (including antifoul)		2,000 litres
Thinners		1,000 litres
Solvents		100 litres
Waste Oil / Oily Water		4,000 litres

All hazardous materials must be stored in accordance with SDS requirements.

7. Safety Equipment and Pollution Control

Pollution response equipment is located throughout the facility. Examples include:

- Spill kits (oil and chemical)
- Oil absorbent booms
- Portable bunding
- Fire extinguishers

8. Incident Response Procedure

If a pollution incident occurs:

Step 1 – Ensure Safety

- Stop work immediately.
- Protect personnel from hazards.
- Evacuate area if necessary.

Step 2 – Stop the Source

- Shut valves or pumps.
- Upright containers.
- Plug leaks if safe.

Step 3 – Contain the Spill

- Deploy absorbent materials.
- Use spill booms for marine spills.

Step 4 – Clean Up

- Collect contaminated materials.
- Dispose via licensed waste contractor.

Step 5 – Notify Authorities (if required)

9. Incident Notification Procedure

If the incident causes or threatens material harm, authorities must be notified in the following order:

AUTHORITY	CONTACT
Fire and Rescue NSW, Police, Ambulance	000
NSW Environment Protection Authority	131 555
NSW Ministry of Health	1300 066 055 Lismore: 02 6620 7585 A/H: 0439 882 752 (Infectious Disease) A/H: 0428 882 805 (Environmental Health)
SafeWork NSW	13 10 50
Local Council Clarence Valley Council	02 6643 0200 A/H: 02 6626 6858

Information to provide:

- Time and location of incident
- Type of pollutant
- Estimated quantity
- Environmental impact

Actions taken:

- Provide contact details of responsible person

9. Communication with Neighbours and Stakeholders

Where pollution incidents could affect surrounding areas:

Notify:

- Harbour authorities
- Nearby businesses
- Local residents (if required)

Communication methods:

- Telephone
- Email
- Site notifications
- Direct contact

10. Site Map Requirements

The PIRMP site map displays the following:

- Slipway and vessel haul-out areas
- Pollution control equipment
- Chemical storage locations
- Fuel storage
- Waste storage areas
- Emergency assembly points
- Nearby waterways

11. Training and Testing

Training is provided and PIRMP is tested annually and after incidents.

12. Legislation and Regulatory Framework

Ensure the PIRMP follows and complies with the following Acts, policies, regulations and agencies:

- **Protection of the Environment Operations Act 1997 (POEO Act):**
Provides the primary framework for pollution control in NSW, including licensing, monitoring, and penalties for environmental harm **NSW EPA guidelines** on pollution incident management
- **Environmental Protection Authority (EPA):**
The authority responsible for monitoring and regulating pollution in NSW, offering guidance on best practices and compliance.
- **NSW Work Health and Safety Act 2011:**
Ensures that pollution response measures also consider the health and safety of workers involved in the response.
- **NSW State Environmental Planning Policies (SEPPs):**
Relevant planning policies governing land use, waste management, and environmental protection.
- **Port or Maritime Safety Regulations:**
as applicable to shipyard operations

13. Plan Review

The PIRMP must be reviewed:

- Every 12 months
- After any pollution incident
- When site operations change
- When regulations change
- The most current version must be readily available to staff, authorities and published on the company website